



Members are summoned to the
Annual General Meeting of Tandridge Parish Council
To be held on Tuesday 3rd September 2024 at 7.30pm at St Peters Church, Tandridge

A G E N D A

Members of the public and press are welcome and encouraged to attend.

28.	PROCEDURAL MATTERS
28.1	Apologies: To receive apologies for absence
28.2	Disclosure of Interests: To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
28.3	Public questions: The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda.
28.4	Minutes: Minutes of the Parish Council meeting held on the 2 nd July 2024, are to be agreed and signed as a true record by Cllr Stamp Minutes from the Parish Council meeting held on the 4 th June 2024, are to be agreed and signed as a true record by Cllr Nosworthy

29.	REPORTS
29.1	County Councillor Report
29.2	District Councillor Report

30.	ADMINISTRATION
30.1	Tandridge Parish Council to discuss the application documents received for the vacant Councillor position and confirm actions regarding this matter
30.2	Councillors to confirm any training sessions they would like to attend
30.3	Councillors to note District Councillor Sayer advised Tandridge Parish Council that the Ward Boundary Name is scheduled for discussion at the Strategy and Resource Committee Meeting to be held on 26 th September 2024. There is likely to be a consultation regarding the matter however this is the starting point to move forwards.
30.4	Tandridge Parish Council to note the HR committee will meet Tuesday 1 st October 2024. Councillors to note that any recommendations from the Human Resources Committee (held on 1.10.24) including the adoptions of all Parish Council policies will be presented at the November meeting to ensure time for Councillors to review.

31.	FINANCIAL
31.1	Councillors to review and sign off bank reconciliation for August 2024 Month End
31.2	Council to approve September 2024 Clerks Salary: £1,207.70 Gross Pay Less deductions of Tax and NI And approve the PAYE amount for the current month
31.3	Councillors to approve the Clerks Expenses for August 2024 £26.00 Councillors to retrospectively approve the Clerks Expenses for July 2024 £31.40 (Paid in Aug24) Councillors to note the approved Clerks Expenses for May 2024 of £31.40 did not get processed in June and have been paid in August 2024
31.4	Councillors to approve David O'Mahony services £150.00
31.5	Councillors to approve St Peters Church – Hire of Monthly Meeting Space £36.00
31.6	Councillors to approve Roger Lampard's invoice £300 for The Jubilee Field Maintenance
31.7	Councillors to approve the missed interim audit invoice for April Skies from December 23-24.

32.	PARISH ENVIRONMENT
32.1	Tandridge Parish Council to discuss the Parish Fields (Glebe, Jubilee & Millennium) and confirm any actions if required
32.2	Tandridge Parish Council to discuss the commemorative plaque wording for the Crab Apple Tree to remember Brian Knight. Permission has been granted to situate the tree on the Green Sand Way.
32.3	Councillors to note progress regarding the defibrillator to be located in Crowhurst Lane End
32.4	Councillors to confirm they approve the letter of support for Head2Head Sensory Theatre and the proposed Dementia Cafe
32.5	Parishioner has requested Tandridge Parish Council consider funding a brown finger post sign for St Peters Infants School
32.6	Tandridge Parish Council to discuss and action the shrinking footpath from the overgrown vegetation at the top of the village to the roundabout

33.	NEIGHBOURHOOD PLAN
33.1	Tandridge Parish Council to discuss actions required related to the Neighbourhood Plan. Councillors are to note that the clerk has been in contact with "Locality". There is a small element of grant funding available to restart the Neighbourhood Plan, if required.

34.	PLANNING – Applications to be reviewed by Tandridge Parish Council and comments sent to Tandridge District Council
34.1	2024/791 Land To North Of The Oxted Road (a25), Oxted, Surrey, Variation of condition 2 (Approved Plans) of application 2020/690 (Appeal decision APP/M3645/W/21/3272384) dated 30/09/2021 (Construction of crematorium with ceremony hall, memorial areas, garden of remembrance and associated parking and infrastructure) for the substitution of revised plans. with amended design features.
34.2	2024/619 Red Barn, Tandridge Lane, Lingfield, Surrey, RH7 6LL Replace existing 1no. post swing sign, 1no. fascia corporate signage and three legged freestanding sign with 1no. externally illuminated free standing double sided post sign with amenity board 1no. externally illuminated fascia sign and 1no. externally illuminated post free standing double sided post sign. 2024/620 Red Barn, Tandridge Lane, Lingfield, Surrey, RH7 6LL Replace existing 1no. post swing sign, 1 no. fascia corporate signage and three legged freestanding sign with 1no externally illuminated free standing double sided post sign with amenity board 1no externally illuminated fascia sign and 1no externally illuminated post free standing double sided post sign. (Listed Building Consent)

Clerk: Mrs C Kennedy, Red Tiles, Newchapel Road, Lingfield, Surrey, RH7 6BJ,

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34.3	2024/608	The Stables, Land North Of Gays Cottages, Tandridge Lane, Lingfield, RH7 6LW Variation of Condition 2 (Plans) of planning permission ref: 2023/1282 (Erection of a single-storey, 3 bedroom dwellinghouse and associated works, including landscaping and car parking. Removal of existing equestrian buildings and horse walker) to raise the ridge height and increase the gross internal area. Tandridge
34.4	2024/863	Palmerswood Oil Field, Rooks Nest, Godstone, Surrey, RH9 8BY Retention of two hydrocarbon well sites, interconnecting pipeline, access roads, wells and associated infrastructure, plant, buildings and equipment for a limited period and restoration of the land without compliance with Condition 1 (Approved Plans), Condition 2 (oil extraction cessation and infrastructure removal), Condition 3 (Restoration time limit) and Condition 16 (Woodland Restoration Plan) of planning permission ref: TA10/0060 dated 8 August 2011 to retain site infrastructure and activities for a further temporary period. (Surrey County Council Consultation)
34.5	2024/631	Nags Hall Nursery, Oxted Road, Godstone, Surrey, RH9 8DB Demolition of existing shed and stationing of portacabin to serve as a rest facility for paramedics.

35.	INFORMATION FOR COUNCILLORS (<i>for noting and including on future agendas</i>)
35.1	

36.	MEETING DATES
36.1	Tuesday 1 st October 2024 Tuesday 5 th November 2024 Tuesday 3 rd December 2024 Tuesday 7 th January 2024 Tuesday 4 th February 2024 Tuesday 4 th March 2024